**1.Brag Report :**

**Name**: Trishita Bandyopadhyay **Student ID** : H00MAFRN20220092

**Phone**: 8240192011

**Email**: trishita.bandyopadhyay15@gmail.com

**School**: English and Foreign Languages University

**Expected Grade Date**: 28/07/2023

**Academic Information**:

**GPA**: 7.95

**Test Scores** : 795/1000

**AP, Honors, or Specialized Classes taken**: Honors

**Activities Information**: (Literary clubs, Sports, Cultural Clubs)

| **Organization** | **Brief description** | **Tenure** | **Leadership development** |
| --- | --- | --- | --- |
| **University of Burdwan**  (Organizing cultural exchange events) | * Was responsible for orchestrating an engaging and inclusive experience for students, staff, and the wider community. * Coordinated the event's logistics, managed a team of dedicated individuals, and ensured that every aspect of the event aligned with our vision of celebrating diversity and promoting cultural exchange. | 2019-2022 | * Learnt to carry out tasks successfully through effective communication, strategic planning, and a collaborative approach |
| **Alliance Française du Bengale**  (Translation of literary texts) | * Exhilarating and intellectually stimulating experience. * An exceptional challenge of accurately conveying meaning and cultural nuances from one language to another * It served as a test of speed, accuracy, and adaptability | 2020 | * This experience pushed me to sharpen my linguistic skills, expand my vocabulary, and delve deep into the intricacies of both the source and target languages. |
| **Institute de Chandernagore**  (Interpreter for French delegates) | * The delegates relied on me to accurately convey their messages, ensuring effective communication during meetings, conferences, and diplomatic engagements. * Demanded a quick-thinking mind to maintain the flow and coherence of conversations. * It was a unique opportunity to facilitate international collaboration and build cultural understanding. | 2022 | * Serving as an interpreter for French delegates was not only a testament to my language skills but also a chance to contribute to meaningful cross-cultural exchange. |

**Awards and achievements:**

* **Certificat d'excellence** for acting as an interpreter from Institut de Chandernagore.
* **Certificat d'achèvement** from Alliance Française du Bengale for participation in the literary text participation workshop.
* **Diplôme d'Études Supérieures** from Institut de Chandernagore.
* **Diplôme d'Études de la Langue Française (B2)**

**Goal:**

I would like to become a professor of French language or work as an effective member of the Alliance Française pedagogical team.

**Note:**

I wish to pursue my Ph.D. in French Language and Literature at the PSL University. I am eager to delve deeper into the field, engage in scholarly research, and contribute to the ongoing discourse in French literature. I believe that the University of Paris, with its esteemed faculty and vibrant academic community, will provide an ideal environment for me to further explore my interests and achieve my intellectual goals.

**2. Request for Letter of Recommendation via email:**

Dear Sir,

I hope this email finds you well. I am writing to kindly request your assistance in providing me with a letter of recommendation for my application to the Ph.D. program at the PSL University. I have great respect for your expertise in the field and believe that your support will greatly enhance my chances of acceptance into the program.

To facilitate the writing process, I have prepared a comprehensive summary of my work that highlights my academic achievements, research experience, and relevant skills. I have attached it to this email for your reference. Please take a moment to review it, as it provides a comprehensive overview of my qualifications and accomplishments.

I would be extremely grateful if you could go through the summary of my work and tailor the letter of recommendation accordingly, emphasizing the aspects that you feel would be most relevant to the admissions committee. If there are any additional materials or information you require from me to aid in the writing of the letter, please do not hesitate to let me know. I am more than happy to provide any further documentation or clarification that may be necessary. The deadline for the submission of the letter of recommendation is July 28, 2023.

Thank you once again for your invaluable guidance and support throughout my academic journey. I am fortunate to have had the opportunity to work under your supervision. I look forward to your positive response. Should you have any questions or concerns, please feel free to reach out to me. I will be eagerly awaiting your feedback.

Warm regards,

Trishita Bandyopadhyay.

E-mail: trishita.bandyopadhyay15@gmail.com

Contact: 8240192011